

# AUSTIN UTILITIES

## MINUTES OF MEETING

4:00 pm, September 19th, 2023  
Date

Regular Meeting

Kristin Johnson  
President

**Members Present:**

Kristin Johnson, President  
Jay Lutz, Commissioner  
Steve Greenman, Commissioner

**Others Present:**

Mark Nibaur, General Manager  
Alex Bumgardner, Utility Operations Director  
Ann Christianson, Finance Manager

**Members Absent:**

Jeanne Sheehan, Commissioner  
Tom Baudler, Commissioner

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President Kristin Johnson called the meeting to order.

Moved by Steve Greenman, seconded by Jay Lutz, to approve the meeting agenda. Approved unanimously.

Moved by Jay Lutz, seconded by Steve Greenman, to approve the regular meeting minutes of August 15th, 2023. Approved unanimously.

Moved by Steve Greenman, seconded by Jay Lutz, to approve the disbursements summary, accounts payable list, additional bills and expenses, and authorize warrants to be drawn for their payment. Approved unanimously.

Mark Nibaur, General Manager, reviewed proposed changes to AU's existing Recruitment and Selection Policy. The policy has not been followed and has not been updated since 2015. President Johnson recommended item number one include adding some responsibility for assigning compensation levels to the Human Resources department. She also advised staff to restate item number 2 to include a statement about subsequent changes to the Personnel budget and staff positions would need to be brought to the Board of Commissioners. Staff will make adjustments and bring to the next Board meeting for consideration.

Ann Christianson, Finance Manager, provided an update on the results of the Northern Natural Gas settlement refund. AU had not been charging customers the full amount of the Northern Natural Gas increase in expectation of a settlement. A 36% increase was budgeted for natural gas therefore after the refund no substantial amount needs to be refunded to customers. Adjustments will continue to be made through the Purchased Gas Adjustment on a monthly basis.

Mark Nibaur, General Manager, also updated the Board on the following:

- SMMPA meeting minutes
- Safety committee minutes
- MetroNet stop work update
- Burke resignation
- Baudler intent to resign
- Nibaur retiring in summer of 2025
- Flu/COVID shot clinic Oct. 11th

The Budget committee has a Personnel budget meeting scheduled for September 28th at 9:30 am. Another meeting on the Operating budget will be scheduled for the first week in November.

The next regular Board meeting was scheduled for 4:00 pm, October 17th, 2023.

Moved by Jay Lutz, seconded by Steve Greenman, to adjourn. Approved unanimously. Adjourned 4:36 pm.

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President

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Secretary